

# Education access

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ILLINOIS HEALTH CARE ASSOCIATIONS

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ILLINOIS CENTER FOR ASSISTED LIVING

The Center  
for Developmental  
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Community Supports



## ***Skill Building for the LTC Director of Nursing*** Elevate your nurse leadership in the long term care setting!

This 8-week webinar series runs August-September 2022 and focuses on skill building for serving effectively as the Director of Nursing with emphasis on effective leadership and staff engagement, nursing operations and systems of care for common conditions treated in the LTC setting.

Discussion will include:

- Survey readiness & avoiding frequently cited deficiencies
- HR management
- Staff training/competency
- Risk management
- QAPI activities targeting QM areas
- Fundamentals of reimbursement
- MDS oversight
- Promoting 5-Star quality

**What to Expect:** Growth in skills and insight for serving effectively as the DON or in other nurse leadership roles.

**Target Audience:** Nurse leaders including new or experienced DONs, ADONs, charge nurses, unit managers, staff interested in serving in a permanent or interim DON role, Administrators, Corporate Staff.

## Sessions

**Sessions held weekly on Wednesday at 1:30 p.m. Central**

**Aug. 3, 2022** — *A Day in the Life of a DON*

**Aug. 10, 2022** — *Risk Management*

**Aug. 17, 2022** — *QAPI*

**Aug. 24, 2022** — *HR Management*

**Aug. 31, 2022** — *Survey Readiness*

**Sept. 7, 2022** — *MDS and Medicare Essentials*

**Sept. 14, 2022** — *Essential Resources for the DON*

**Sept. 21, 2022** — *Leadership and Management*

## Speakers

### Proactive Clinical Education Team

**Janine Lehman, RN, LNC, RAC-CT, Director of Legal Nurse Consulting**

**Shelly Maffia, MSN, MBA, RN, LNHA, QCP, CHC, Director of Regulatory Services**

**Elisha Wilkes, RN, GERO-BC, RAC-CT, DNS-CT, Clinical Consultant**



# Dynamic DON Webinar Series

## Week 4: HR Management

August 24, 2022

1:30 p.m.

### Session Overview

This session will review the key components of Human Resources Management and the role the DON plays in HR Management. It will also cover different strategies for hiring and firing employees and disciplinary actions.

At the conclusion of this session the participants should be able to:

- Identify the requirements/key components of HR Management
- Be familiar with hiring/firing and disciplinary action strategies
- Describe the role of the DON in HR Management
- Describe sources for possible staff hiring



### Speakers

**Janine Lehman**, RN, RAC-CT, CLNC | *Director of Legal Nurse Consulting*

### Continuing Education

Illinois nursing home administrators, social workers, physical therapists/physical therapy assistants and licensed nurses will earn 1 clock hours of continuing education for participating in this session. The Illinois Health Care Association is approved as a sponsor of continuing education for nursing home administrators, social workers, physical therapists/physical therapy assistants and licensed nurses by the Illinois Department of Financial and Professional Regulation.

This session has also been submitted for NAB approval.

## Dynamic DON Webinar Series

### Week 4: HR Management — August 24, 2022

Participant Name	Email Address

**Contact Person:** \_\_\_\_\_

Facility: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

IHCA Member  LTCNA Member

**Payment:**

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\_\_\_\_ Multiple participants at one log in CE fee.....**\$10 each additional participant**

**\*NOTE: Fee is for one computer and one phone line only. Additional fees are required for multiple log ins. To register multiple participants for one log in, fill out this form and return to IHCA. This option is not available via online registration.**

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