June 23, 2014

Q: What nurse staffing information needs to be posted daily in a federally certified facility?

A: Pursuant to F356 (42CFR483.30(e), the federally certified LTC facility must post the following information on a **daily** basis:

1) Facility name
2) The current date
3) The total number and the actual hours worked by the following categories of licensed and unlicensed nursing staff directly responsible for resident care **per shift**:
   a) Registered nurses
   b) Licensed practical nurses
   c) Certified nurse aides
4) Resident census

Posting requirements

1) The facility must post the nurse staffing data specified above on a daily basis **at the beginning of each shift**

2) the data must be posted as follows:
   a) clear and readable format
   b) In a prominent place readily accessible to residents and visitors

Public access to posed nurse staffing data: the facility must, upon oral or written request, make nurse staffing data available to the public for review at a cost not to exceed the community standard.

Facility data retention requirements: the facility must maintain the posted daily nurse staffing data for a minimum of 18 months, or as required by state law, whichever is greater.